



## Collaborative Stakeholder Group (“CSG”) Workshop 2 Notes

(Day one) 6 May 2014, The Link, 6 Te Aroha Street, Hamilton, 9.30am – 6.30pm

### Attendees:

CSG: Alan Fleming (Env/NGO), Chris Keenan (Horticulture), Clinton Hemana (Delegate for Weo Maag, Maori Interests), Garry Maskill (Water supply takes), George Moss – part (Dairy), Gwyneth Verkerk (Community), Hone Turner (Community), James Bailey (Sheep and Beef), Matt Makgill (Community), Patricia Fordyce (Forestry), Phil Journeaux (Rural Professionals), Rick Pridmore (Dairy), Ruth Bartlett (Industry), Stephen Colson (Energy), James Houghton (Rural Advocacy), Tim Harty (Local Government Delegate), Brian Hanna (Community), Don Scarlet (Tourism and Recreation)

Other: Bill Wasley (Independent Chair), Helen Ritchie (Facilitator), Jo Bromley (WRC), Wendy Boyce (WRC), Janine Hayward (WRC), Jenni Somerville (WRC)

Other staff (part): Justine Young (WRC), Emma Reed (WRC), Ruth Lourey (WRC), Jackie Fitchman (WRC), Will Collin (WRC)

### Apologies:

CSG: Evelyn Forrest (Community), Sally Davis (Local Government, Delegate Tim Harty to attend), Weo Maag (Maori Interests, Delegate Clinton Hemana to attend), Ruthana Begbie (Community), Jason Sebastian (Community), Alastair Calder (Tourism and Recreation, Delegate Don Scarlet to attend), Tony Roxburgh (Env/NGO’s), Topia Rameka (Maori Interests), Gina Rangi (Maori Interests)

Item	Description	Action
1.	Workshop commenced at 10am with a Karakia by Hone Turner	
2.	Apologies noted. Alternates in attendance: Don Scarlet, Tim Harty and Clinton Hemana.	
<b>Agreement and Approval Session</b>		
3.	<p><u>Overview</u></p> <p><u>CSG2 Purposes:</u></p> <ul style="list-style-type: none"> <li>Getting to grips with the issue and how to work with the community.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Progress/confirm matters from CSG1</li> <li>• Share values</li> <li>• Technical introduction – river and catchment</li> <li>• Policy context – Taupo case study</li> <li>• Community engagement</li> <li>• Draft Community Engagement Plan (CEP)</li> </ul> <p><u>Overview:</u></p> <ul style="list-style-type: none"> <li>• The project timeline will be reviewed at CSG4 once the Technical Leaders Group has been set up.</li> <li>• A project newsletter has been sent out to a distribution list to update the public on the project as a whole.</li> <li>• The workshop will not be recorded, notes will be taken.</li> <li>• More clarity was provided around Chair and Facilitator roles.</li> </ul> <p>Jo Bromley provided an update of the Technical Alliance:</p> <p><u>Technical Leaders Group (TLG)</u> – Has been set up to provide technical information to the CSG. <b>Dr Bryce Cooper (Director of Strategy – NIWA) has been confirmed as chair.</b> The members of the TLG would be announced early next week.</p> <p><u>Technical Support Group:</u> A wider pool of 80 experts (essentially a procurement panel) have also been pulled together to provide information to the TLG as and when required.</p>	
4.	<p><b><u>Chair's Opening Statement:</u></b></p> <p>New agenda structure: first items will be where agreement and approval matters on issues are signed off and then move into facilitated sessions.</p> <p>Noted feedback had been received regarding transparency of workshop notes and open meetings (to be discussed further during item on LGOIMA).</p>	
5.	<p><b><u>Confirm meeting notes from CSG1</u></b></p> <p><b>The workshop notes from CSG1 were approved by the group.</b></p>	
6/7.	<p><b><u>Scope Presentation – Jo Bromley:</u></b></p> <p>During the presentation the following was noted/discussed:</p> <ul style="list-style-type: none"> <li>• Intention is that scope includes lakes &amp; wetlands. Clarification sought on whether manmade ponds/lakes/wetlands/dams for water supply are in or out. Noted that wetlands are important habitat &amp; recreated ones are often where natural ones were.</li> </ul>	<p><b>Jo Bromley to provide more information on lakes/description/what's excluded</b></p>

	<ul style="list-style-type: none"> <li>• Noted there is a need to acknowledge: <ul style="list-style-type: none"> <li>○ River is taonga tuku iho, and</li> <li>○ Waikato is backbone for economy</li> </ul> </li> <li>• And whenever we present policy: <ul style="list-style-type: none"> <li>○ Needs to be seen through that lens, and</li> <li>○ Contextualise in terms of urban impacts as well as rural. (Confirmed this is in scope).</li> </ul> </li> <li>• Implementing the Regional Policy Statement (RPS) in relations to biodiversity is outside the scope of the project. This will be capture in the wider regional plan review (that must commence no later than 2017).</li> <li>• Achieving National Policy Statement (NPS) is not just about setting the limit. It has to be about managing within the limit – beyond just managing discharges – also about everything that industry (sectors) and community have to do to live within the limit.</li> <li>• Note that Vision &amp; Strategy WRA objectives do set certain standards (e.g. swimmable, fishable) and covers cultural, economic, social and environmental.</li> <li>• Domestic on-site sewage out of scope as considered a matter for regional and district councils to sort out together and has been assessed as not requiring immediate attention.</li> </ul> <p>Discussion on relationship between water quality and water allocation:</p> <ul style="list-style-type: none"> <li>• Concerned about not connecting water quality with water quantity/takes – suggestion that the two are closely related and cannot be dealt with separately</li> <li>• Can see the value of thinking about water allocation and quality together however could review where we have landed with Variation 6 in relation to this new policy on discharges/quality once this process is complete.</li> <li>• If looked at together might come up with a more innovative package so order of doing things may matter.</li> <li>• Don't want to re-litigate past processes however agreed that all CSG members need to have a wider understanding on how water quality and quantity interact</li> <li>• Suggested that those CSG members with knowledge of Variation 6 present to the wider CSG - James Houghton, Chris Keenan, Garry Maskill, Stephen Colson and Weo Maag, and WRC at CSG3 to include: <ul style="list-style-type: none"> <li>○ A session on Variation 6 (Bill to work with people to prepare)</li> <li>○ Context for excluding on-site sewage</li> <li>○ Background information required to cover significance of catchment &amp; river on four wellbeings.</li> </ul> </li> </ul>	<p><b>Chair to work with the council to create a presentation on learning more about Variation 6. This will be sent around to other members Chris Keenan, James Houghton, Garry Maskill, Stephen Colson and Weo Maag to contribute to.</b></p>
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	<p><b><u>Terms of Reference including Scope and Code of Conduct</u></b></p> <p>Changes made (in yellow) to document: CSG Terms of Reference.</p> <p><b>The group noted their overall approval of the Terms of Reference; however the small changes from today will be made and sent out to the CSG for final review.</b></p>	<p><b>Revised Terms of Reference to be sent to CSG to review</b></p>
8.	<p><b><u>Maureen Poole – Local Government</u></b></p> <p>Information was provided on the Local Government Official Information and Meetings Act (LGOIMA) and how this impacts on the group.</p> <ul style="list-style-type: none"> <li>• The CSG have the mandate to be collaborative, work with people, be transparent, get feedback and represent views.</li> <li>• The CSG are here because the council decided to have collaborative process.</li> <li>• The council are bound by LGOIMA. Every entity it creates is bound by this legislation.</li> <li>• There are two parts to LGOIMA: 1) How meetings are run and 2) requests for information.</li> <li>• No functions, duties or powers have been put on the CSG. They have no final decision making powers, they only make recommendations. This means they are not holding a “meeting” under this legislation and therefore may continue in this workshop style. The group can still choose to do any of these things however in name of transparency.</li> <li>• The CSG are still subject to LGOIMA requests for information.</li> </ul> <p>Everything recorded may be requested under LGOIMA</p> <p>LGOIMA sets out reasons for withholding information which must be weighed against public interest. If specific information is withheld, there is still a right to lodge a complaint with the Ombudsman.</p> <p>Noted there needs to be free and frank discussion for the process to progress which needs to be balanced with a certain level of transparency.</p>	
9.	<p><b>Risk Reporting</b></p> <p>The Chair raised this as an item for the CSG to consider.</p>	
12.20pm	<b>Lunch</b>	
<b>Facilitation Session</b>		
10.	<p><b>Observing the river</b></p> <p>Accompanied by Technical Leaders Group chair, Bryce Cooper and Dr Tony Petch, WRC.</p>	

11.	<b><u>Reflection</u></b>	
12.	<p><b><u>How we want to make decisions - consensus discussion</u></b></p> <p>Discussion on feedback from the public about lack of transparency with workshop notes currently not being made public. Noted workshop notes would assist CSG members communicating with their sectors/community.</p> <p>Community representatives noted they are trying to ascertain how to communicate with their community. They need clear processes and information to go back out.</p> <p>Discussion on delegates attending in an observing capacity to ensure they are kept up to date with the project.</p> <p><u>Outcomes:</u></p> <ul style="list-style-type: none"> <li>• Workshops remain CSG only to allow for free and frank discussion</li> <li>• Workshop notes available to public once approved at following CSG meeting</li> <li>• Newsletters/chairman's reports for public to continue.</li> <li>• Delegates may attend with CSG member as observers only (self-funding)</li> </ul>	
3.30pm	<b>Afternoon tea</b>	
13/14.	<p><u>Presentations from:</u></p> <ul style="list-style-type: none"> <li>• Chris Keenan</li> <li>• Don Scarlet</li> <li>• James Bailey</li> <li>• Trish Fordyce</li> <li>• Stephen Colson</li> <li>• James Houghton</li> <li>• Phil Journeaux</li> <li>• Tim Harty</li> <li>• Alan Fleming</li> <li>• Garry Maskill</li> <li>• George Moss</li> <li>• Rick Pridmore (Joint Economic Venture)</li> <li>• Hone Turner</li> </ul> <p><u>Sharing an object:</u></p> <ul style="list-style-type: none"> <li>• Gwyneth Verkerk</li> </ul>	
6.30pm	<b>Workshop closed by Hone Turner</b>	



## Collaborative Stakeholder Group (“CSG”) Workshop 2 Notes

(Day two) 7 May 2014, The Link, 6 Te Aroha Street, Hamilton, 8.30am – 3.30pm

### Attendees:

CSG: Alan Fleming (Env/NGO), Garry Maskill – part (Water supply takes), George Moss (Dairy), Gwyneth Verkerk (Community), James Bailey (Sheep and Beef), Jason Sebastian (Community), Matt Makgill (Community), Phil Journeaux (Rural Professionals), Rick Pridmore - part (Dairy), Ruth Bartlett (Industry), Stephen Colson (Energy), Topia Rameka – part (Maori Interests), James Houghton - part (Rural Advocacy), Hone Turner (Community), Paul Hardy – part (Delegate Tourism and Recreation), Tim Harty (Delegate Local Government)

Other: Bill Wasley (Independent Chair), Helen Ritchie (Facilitator), Jo Bromley (WRC), Wendy Boyce (WRC), Janine Hayward (WRC), Will Collin (WRC)

Other (part): Jackie Fitchman (WRC), Jacqui Henry (WRC), Emma Reed (WRC), Ruth Lourey (WRC), Justine Young (WRC), Debbie Goodwin (TKI), Judy Oakden (TKI) and Kate McKegg (TKI), Natasha Hayward (WRC)

### Apologies:

CSG: Alastair Calder (Tourism and Recreation), Brian Hanna (Community), Chris Keenan (Horticulture), Evelyn Forrest (Community), Patricia Fordyce (Forestry), Ruthana Begbie (Community), Sally Davis (Local Government), Tony Roxburgh (Env/NGO’s), Weo Maag (Maori Interests), Gina Rangi (Maori Interests), Gayle Leaf (Community)

Item	Description	Action
8.45am	Karakia. Waiata (Whakarongo ake ra)	
8.50am	Apologies Delegates in attendance: Paul Hardy, Tim Harty	
15/16.	<b><u>Reflect on yesterday session and discuss our networks</u></b>	
17.	<b><u>Community Engagement Plan (CEP) – Will Collin</u></b>  There are five main strategies in the Stakeholder Engagement Strategy. The main focus of the Community Engagement Plan is on farming and community/general public strategies. The group need to get feedback from those most affected by plan	<b>Janine Hayward to edit project timeline.</b>  <b>A one page</b>

	<p>change.</p> <p>CSG will use their networks to convey messages; e-newsletters etc and get feedback to bring back to CSG. The intensive period of community engagement will be March – May 2015.</p> <p>James Whetu outlined the Tangata Whenua engagement strategy and how council and iwi partners will co-ordinate engagement to meet objectives. They have already met with Waikato-Tainui with other meetings to come.</p> <p>The large stakeholder forums noted in the Community Engagement Plan will be similar to the large workshop held 28 August 2013. This will enable wide participation and for the CSG to get views from others.</p> <p><u>Approval Process for Community Engagement Plan:</u></p> <ol style="list-style-type: none"> <li>1. CSG2 – sends to Te Rōpū Hautū (TRH) for feedback</li> <li>2. TRH meeting – provide feedback to CSG</li> <li>3. CSG3 – considers TRH feedback</li> <li>4. Sends final to Healthy Rivers/Wai Ora Committee</li> </ol> <p><u>Discussion points:</u></p> <ul style="list-style-type: none"> <li>• The community engagement plan will be led by the CSG.</li> <li>• The CSG would like resourcing support from council in implementing their Community Engagement Plan</li> <li>• It is desirable for CSG members to engage with other sectors/communities in addition to their own</li> <li>• The CSG will use consistent messages when engaging with their sectors/community. The messages will cover a broad range of issues. Prior to the engagement period, the CSG will agree on the engagement to take place, the information to distribute, presentations for CSG members to use, and common questions to ask to get feedback from stakeholders on.</li> <li>• Regular communications updates should continue.</li> </ul>	<p><b>summary of the CEP and highlight when (approx) the next Large Stakeholder Forum is and this should be put in the next newsletter – Will Collin</b></p> <p><b>CSG to provide feedback on CEP by 26 May 2014</b></p>
	<p><b><u>How we want to make decisions</u></b></p> <p>A ‘consensus’ proposal was presented to the group for discussion.</p> <p>The outcomes of discussion will be included in the consensus model which will be located in the Terms of Reference.</p>	
10.45am	<p><b>Morning tea</b></p>	
	<p><b><u>Values</u></b></p> <p>The group discussed the values recorded to date and categorised these into themes.</p>	
18.	<p><b><u>Values Report – Emma Reed and Jacqui Henry</u></b></p>	

	<p>Presentation: Community held values of rivers, lakes and streams in the Waikato and Waipa River catchments</p> <p>It was noted that when the survey was carried out, Federated Farmers had raised concerns over the style of questions asked.</p> <p>In regards to the frequency of use of the river, the survey question was: "Have you used the river in the last 12 months?"</p>	
19.	<p><b><u>Taupo Case Study – Natasha Hayward, Justine Young</u></b></p> <p>Presentation: Outline of Lake Taupo Catchment Case Study</p> <p>The presentation covered policy overview, implementation overview, success factors and council learning's from Variation 5.</p> <p>The CSG discussed Variation 5 and different opinions were expressed on the various tools used such as grand parenting (the allocation you get is what you have historically been doing), taxing, averaging and the cap and trade system. More information on the Overseer programme will be discussed in CSG3.</p>	
12.45pm	<b>Lunch</b>	
20.	<p><b><u>Reviewing our effectiveness – Kate McKegg, Debbie Goodwin and Judy Oakden from the Knowledge Institute.</u></b></p> <p>An update was provided to the group with the following outcomes:</p> <ul style="list-style-type: none"> <li>• Evaluators to work with CSG and confirm set of criteria they worked on last time. Discuss how to use those criteria (surveys etc). Criteria will represent values. The CSG will be asked: What is valuable to you?</li> <li>• Create a detailed plan for next six months and create a confidentiality agreement with Chair.</li> <li>• Consider a thread of common outcomes over a period of time. Pilot with a small group from CSG.</li> </ul> <p><u>Evaluation discussion points:</u></p> <ul style="list-style-type: none"> <li>• Reporting will be simple (fast turnaround)</li> <li>• Evaluation in a set-up phase now, then evaluators will receive feedback every three meetings. Evaluation is made of the group as a whole, not individuals. If possible, information will be sent out prior to review</li> <li>• Down the track, the evaluators will seek views of other groups in the Project (Technical Leaders Group, Healthy Rivers Wai Ora Committee)</li> <li>• The ultimate reporting purpose is to provide continuous improvement, post process value (i.e. research)</li> </ul>	<p><b>Evaluators to provide some examples of evaluation reports already completed</b></p>
21.	<b><u>Wrap up session</u></b>	

	<p><u>Other:</u></p> <p>Balance Farm awards – Mike Barton farm open 21 May 2014. Check out <a href="http://www.ballance.co.nz">www.ballance.co.nz</a> for further details.</p> <p><b><u>Summary notes</u></b></p> <ul style="list-style-type: none"> <li>• <b>We have looked at a broad range of values including uses, intrinsic values and people. Found these aligned well with values in <u>Values Report</u>.</b></li> <li>• <b>We are seeking to understand what is important to all, what our responsibilities are and what people are thinking.</b></li> <li>• <b>Program for opportunities for input being developed, will include large-scale workshops.</b></li> <li>• <b>CSG to ask their sectors/communities: What are your fears, concerns and hopes for this process?</b></li> </ul> <p><u>Focus for next meeting:</u></p> <ul style="list-style-type: none"> <li>• Hearing more technical input from TLG</li> <li>• Project partner Raukawa Charitable Trust hosting</li> <li>• Dairy sector representation</li> <li>• Dairy grazing practises</li> <li>• Understanding Variation 6/collaborative presentation</li> <li>• Overseer (provide an overview of programme)</li> </ul>	<p><b>More organisational support required for community members</b></p>
22.	<p><b>Chairs closing comments. Meeting closed by Hone Turner at 3.20pm</b></p>	